



23 October 2019

Dear Students

Year 13 Leavers' Ball

You are formally invited to attend the Year 13 Leavers' Ball to be held at Fennes, Fennes Road, Bocking, Braintree, Essex, CM7 5PL on Wednesday 1 July 2020 from 6.30pm. The evening will involve a hog roast buffet and a welcome drink, entertainment, a bar to purchase drinks and the opportunity to celebrate your achievements with friends and staff. The dress code for the evening will be 'smart'.

The full cost of a ticket will be £45. We require a deposit of £15 to be paid before **Friday 20 December 2019** and the remaining £30 will need to be paid by **Thursday 30 April 2020**.

Payments can be made by ParentPay or cheque; cheques should be made payable to Notley High School & Braintree Sixth Form. Cheques should be in a sealed envelope, clearly labelled with your name, tutor group and 'Year 13 Leavers' Ball' and be placed in the black box outside the main reception or handed to Ms Watson.

There will be a minimum number required for the evening to run and the deposit needs to be raised by the allocated date or the evening will not be able to take place. So dust off your suits and dresses and ensure you celebrate ending Year 13 in style!

Please complete the slip below and return with the £15 deposit or the full payment of £45 if you wish.

Yours faithfully

Mr C Nitsche
Head of Year 13



Year 13 Leavers' Ball

Student Name _____

I would like to attend the Year 13 Leavers' Ball to be held at Fennes on Wednesday 1 July 2020.

- I enclose a £15 deposit via cheque (payable to Notley High School & Braintree Sixth Form)
- I have made the payment via Parent Pay
- I enclose full payment of £45 via cheque (payable to Notley High School & Braintree Sixth Form)

Signed _____ Date _____



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