



Notley High School & Braintree Sixth Form

Executive Headteacher and CEO of NEMAT: Rob James



13 January 2021

Dear Parents/Carers

As we find ourselves in this latest national lockdown, we want to assure you that the health and safety of children and young people remain a priority for everyone. As you know, our school takes safeguarding very seriously and we wanted to inform you of our ongoing arrangements to keep children safe during this period of remote learning.

To ensure we can continue to support students and families, and as part of our safeguarding arrangements, we will be making regular contact with you while your child is not in school. This may be by telephone, email or home visits. All students have been allocated a key member of staff who will be the main point of contact during this time.

Years 7 - 11

- For most students, the key member of staff is their tutor. As well as monitoring attendance in tutor time on a Monday, Wednesday and Friday, the tutor will contact all students in their tutor group via email once a fortnight and will ask for the student to reply to the email.
- A small number of students also have a Pastoral Manager or Learning Mentor assigned as a key member of staff. These students will receive a telephone call once a week from the member of staff. This is in addition to the tutor contact detailed above.

Years 12 – 13

- For most students, the key member of staff is their tutor. 1:1 tutorials will continue via Teams and students are welcome to email their tutor in between tutorials if they have any questions/concerns.
- A small number of students also have a Pastoral Manager assigned as a key member of staff. These students will receive a telephone call once a week. This is in addition to the tutor contact detailed above.

We understand how worrying it is for you during this time and we will do everything we can to continue to support you. Please do inform us of any concerns you have about your child. If you need to contact the school, you can do so by emailing your child's tutor in the first instance.

We would also like to take this opportunity to share the information below about online safety for parents/carers.

Yours faithfully

Mrs C Wager
Designated Safeguarding Lead/Assistant Headteacher – KS4

"Working together, achieving together"

Notley High School & Braintree Sixth Form, Notley Road, Braintree, Essex CM7 1WY

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Notley High School & Braintree Sixth Form is an academy within the North Essex Multi-Academy Trust and a company limited by guarantee registered in England & Wales (company number 7687474). Registered office as above.





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Essex Safeguarding Children Board (ESCB)

The ESCB is a statutory multi agency organisation which brings together agencies who work to safeguard and promote the welfare of children and young people in Essex. It has produced guidance for parents/carers to help them understand online safety and exploitation generally.

Internet Matters – helping parents and carers keep their children safe online

A not-for-profit organisation that has a simple purpose – to empower parents/carers to keep children safe in the digital world. See their website for further information.

The Children's Society

A charity fighting child poverty and neglect, and helping all children have a better chance in life. They have produced [information](#) about online safety.

The NSPCC (National Society for the Prevention of Cruelty to Children)

The NSPCC has produced several [online safety guides](#), from setting up parental controls to advice on sexting, online games and video apps.

Parent Info

A website offering expert safety advice in relation to a range of online harms, endorsed by the National Crime Agency's CEOP command.

Common Sense Media

Independent reviews, age ratings, and other information about all types of media for children and their parents/carers.

Parent Zone for families

A website with a range of digital age resources for families, including guides on digital platforms and trends.

Children's Commissioner

The Children's Commissioner has published a [digital safety and wellbeing kit for parents, and a safety guide for children](#). The kit and guide have been designed to help ensure children are safe and their wellbeing is looked after while at home during the coronavirus outbreak – when their screen time may be higher than usual.

The UK Council for Internet Safety (UKCIS)

The UK Council for Internet Safety (UKCIS) is a collaborative forum through which government, the tech community and the third sector work together to ensure the UK is the safest place in the world to be online.

Disrespect Nobody

Home Office advice on healthy relationships, including sexting and pornography.

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