



Notley High School & Braintree Sixth Form

Headteacher: David Conway MA MBA



9 January 2020

Dear Parents/Carers

I am writing to you to advise you of my intention to retire from my role as Headteacher of Notley High School & Braintree Sixth Form at the end of December 2020. I have advised the Chair of the Governing Body, and they have started the process of recruiting a replacement for this position.

The last five years have been extremely rewarding, and I have been lucky to work with a huge range of staff, students, parents/carers, governors and other stakeholders in educating, supporting and preparing the young people of this area for their lives after school. I have enjoyed the support of a wide range of colleagues and continue to be inspired by the immense levels of commitment and moral purpose that is consistently displayed.

The staff of the school in particular have been a source of continued amazement and great pride to me for their willingness to go the extra mile, and I am sure that my successor will be equally well served by them. I wish them the same levels of enjoyment and satisfaction that I have been lucky enough to achieve.

You can be assured of my continued commitment to the best possible educational experience for your sons and daughters through the remainder of my tenure here, and that I will do everything possible to ensure a smooth handover to whoever takes over from me.

May I also take this opportunity to wish you a happy New Year.

Your faithfully

Mr D Conway
Headteacher

"Working together, achieving together"

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