



16 July 2021

Student Name:

Parent/ Carer name:

Dear Offer Holders, Parents and Carers

Induction Day

We are sorry not to be able to see you in person this week for our normal Induction Day. In the current circumstances, this sadly is not possible this year. Instead, we have put together a number of materials to introduce you to some key staff and to help you plan for September. This includes summer tasks for each subject which will form a starting point when you join us in the Autumn term, as well as extension reading suggestions.

You will also find a presentation which aims to answer some questions about enrolment, induction and sixth form life in general, alongside the prospectus and a number of forms which we will ask you to complete when you enrol. We will send out a link to the Sixth Form Handbook once you enrol.

As you will be aware, there is new guidance for schools to work through at the moment to help us plan for September, including expectations about lateral flow testing. This means that we will write to you as soon as possible to confirm the arrangements for the first few days of term. Any updated information we have will also be included on the page below as well.

The link to the induction materials can be found here:

<https://www.braintreesixthform.com/induction>

[Additional links and suggestions for further reading can be found here:](https://www.braintreesixthform.com/progression/reading-lists)

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Enrolment

Enrolment to Braintree Sixth Form will largely take place online this year for offer holders. The online enrolment form will be open on the school and sixth form website from 8am on Thursday 12 August 2021. Please check the website on the day once you have received your results.

Notley High School & Braintree Sixth Form, Notley Road, Braintree, Essex CM7 1WY

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Registered office: c/o Notley High School, Brian Close, Chelmsford CM2 9ES



You should complete your enrolment online if you have made your conditions of offer, do not need to change any subject choices, and do not have any additional needs you wish to discuss with us. If you did not attend Notley High School & Braintree Sixth Form, you will need to upload your confirmation of results from your school as a file (this can be an image of your results) when you complete the form. We will check each online form and either send you your confirmation of enrolment or contact you if we need to discuss anything further before we can confirm your enrolment. Confirmations of enrolment will be sent via email on 19 and 20 August 2021. If, following GCSE results in August a subject becomes oversubscribed, entry to the subject will be by date of submission.

If you have not made your offer conditions, would like to change your subject choices or need to discuss any additional needs with us, you will be able to see or speak to a member of the sixth form staff on 12 August 2021. Students collecting their results from Notley High School & Braintree Sixth Form will be able to come and talk to a member of staff in the sixth form at the time when they collect their results on the morning of 12 August 2021 or can make a later appointment. Students receiving their results from other schools will be able to make an appointment to speak to one of the team from 1pm on 12 August 2021 or during the following week. Please email enquiries@notleyhigh.com to arrange this.

Please note that due to low numbers of applicants for particular courses, we are unfortunately not able to run the following subjects for Year 12 in September: Computer Science, French, Music, Product Design, Tourism. Please contact Mrs Turner if you need to select an alternative choice of subject.

We are very much looking forward to welcoming you in September and seeing you taking on the challenges of your chosen subjects. If you have any questions which have not been answered here, please do contact us or Mrs Turner (lois.turner@braintreesixthform.com).

Yours sincerely

Mrs M Townsend

Deputy Head (Curriculum)

Ms C Dunton

Head of Sixth Form
Notley High School & Braintree Sixth Form

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