



Weekly Student Bulletin for Braintree Sixth Form Students Friday 7 May 2021

Dear Students

I wanted to take the opportunity to commend Year 13 students for your resilience and determination throughout the last few weeks as you have been completing your assessments in each subject. The end of most of these is now – almost - in sight and we look forward to celebrating your time in the sixth form in the final week of this half term. For Year 12 students, internal exams take place just after half term and you will want to be preparing and revising for these, as well as taking the time to research and investigate the different options and routes you will take after sixth form – if an individual careers appointment would help with this, please contact Mrs Watson so that she can arrange this for you.

Personal Development - 11 May 2021 - Year 13 Students

You will be signing your candidate declaration forms in this session, which are vital for your exam grading and entries. Do not miss this session!

Year 13 Final Assembly - 25 May 2021

There will be a final assembly for Year 13 students at 9.10am on 25 May, followed by refreshments in Café6. Subject to restrictions at the time, we plan to hold the assembly in the theatre.

Year 13 End of Year Textbook and Library Book Returns – 28 May 2021

As the end of your studies are fast approaching, we would like to draw your attention to the procedure this year for returning all your textbooks and library books. All items that you currently have on loan must be **returned to the library by 28 May 2021** unless circumstances mean that you still need to complete assessments. If you have already finished with a book and it is no longer required for assessment purposes, you can start to return these straight away.

Please bring all your books to the library and hand in to the librarian. Books will be quarantined in accordance with the latest COVID guidelines. Once you have returned all your items you will need to have a library clearance form signed by the library confirming that you do not have any outstanding loans. You can collect a form from the library or print the form that is attached to this briefing.

If you are not sure how many books you currently have on loan you can either follow the instructions on the clearance form to check your record online, or email katrina.osborn@notleyhigh.com who will happily provide you with a list. You may recall that at enrolment you paid a £20 returnable book deposit. This will be returned to you in due course.

If you have any queries or concerns about this, please do not hesitate to contact Mrs Osborn.

Year 12 Exams w/c 7 June 2021

The exam timetable will be issued next week; please note that exams are scheduled to take place in the Sports Hall.

BFI Film Academy Specialist Courses

For students aspiring to work in film or screen industries, the BFI are offering a variety of courses for 16 to 19-year-olds to develop skills and build a career. Applications are now open. For further information, the link is [here](#).

LSE Politics Conference

Students interested in studying Politics or International Relations as a degree may be interested in attending this year's LSE conference, which focuses on lessons learnt from the Trump administration. This year's conference is being held on Zoom. For more information and to apply, the link is [here](#).

Goldsmith's Young Writers' Competition

Goldsmith's have launched their annual Young Writers' competition, in which students from 16-18 are invited to submit a short story of no more than 1000 words. The winning story writer will receive £1000. More details [here](#)

Apprenticeship Opportunity

Please see the attached flyer for details of an apprenticeship opportunity with Braintree Precision Components.

Have a great weekend.

Yours faithfully



Mrs M Townsend
Head of Sixth Form
Assistant Headteacher – KS5



BRAINTREE PRECISION COMPONENTS LTD.

Braintree Precision Components is a manufacturer of precision ball, roller bearings and other high-accuracy machined components. It is part of the [Hepco Group](#) who are world leaders in linear motion and supply a wide range of products and precision components for automation and special purpose projects. Since 1989 Braintree Precision Components has produced all of the bearings for Hepco Motion including Spitfire propeller bearings, bearings for NASA space shuttles and systems for the London Olympics opening ceremony. BPC offers an exciting apprenticeship programme that will give any apprentice a wide appreciation of the whole company before focusing on a final skill to learn and become an expert in.

HIGHER APPRENTICESHIP IN ENGINEERING

We are looking for candidates with a keen interest in engineering to join our manufacturing site in Braintree. Our Engineering Apprenticeship (Engineering manufacturing technician LV4) will provide full on the job training on site and day-release at Colchester Institute, leading to nationally recognised qualifications.

Description:

We have one Higher Apprenticeship aimed at candidates with at least one of the following to complete a programme of training within our Quality department:

- 3 A-Levels at grade C and above
- City & Guilds Level 3 Diploma in a suitable discipline
- Level 3 BTEC Engineering

Duties & Responsibilities:

- To complete a programme of training to be conducted within the various departments of Grinding, Turning, Engineering & Planning, Quality Assurance, Assembly and Jig & Tool to gain a good appreciation of the company as a whole.
- Join a dedicated quality team and learn from the quality manager / quality engineer.
- Measurement and inspection techniques using a variety of metrology equipment.
- Carry out technical analysis of gauging and equipment (Measurement system analysis)
- Be involved with researching and purchasing new pieces of equipment.
- Work through non conformity reports, customer complaints and failure investigations.
- Carrying out tasks and duties as directed by the Departmental Technical Manager / Supervisor that are calculated to contribute to the requisite levels of performance and competence

Skills:

- A keen interest in an engineering discipline
- IT literate with knowledge of Microsoft Office and Outlook
- Ability to work efficiently and accurately
- Highly motivated and organised
- Aptitude for practical science or engineering skills.
- Have a key interest in quality control and quality assurance.

Hours of Work:

Monday – Thursday: 7.30am – 4.00pm
Friday: 7.30am – 3.00pm
39-hours per week

To register your interest in the above position, please email your current CV to:

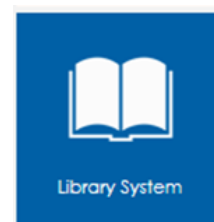
Kelly Smith at: applications@hepcomotion.com

CLOSING DATE: Friday, 25 June 2021

Library Clearance Form—End of Year Book Return 2021

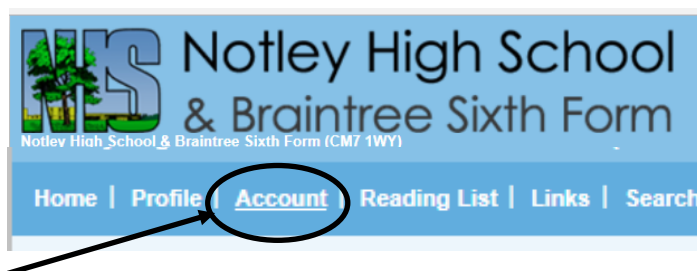
Please print out – or pick up a copy from the Library-and complete this form below. It must be handed into the Librarian and signed by the Librarian when you return your books. **All Text Books and Library Books must be returned to the Library by Friday 28th May 2021**

You can check your Library account to find out a list of the books you need to return. Log on to the Library catalogue via Edulink or via the Link on the Notley High or Sixth Form website.



Click Login at the top right of the home screen, and enter your **User name** and **Password**. Your username is the same as your sixth form logon name(first name. last name) and your password is currently set as your date of birth, in number format, no spaces and full year e.g. 01052000.

When you are logged in you can check for the books you need to return. Select **Account** from the top of the Home page.



This will show you the books you currently have on loan.

Library Clearance Form 2021—End of Year Book Return 28th May 2021

Student Name: TG:

All resources have been returned ☐

(Confirmed by Library manager/Librarian)

Date returned:

Signed: Library Manager/Librarian